

Louisville Art Association
LAA Art Mini-Grants
Information, Application and Final Report
Grant Cycle: May 1, 2017 to May 1, 2018

LAA Mission Statement

The Louisville Art Association is dedicated to promoting the advancement of visual art by encouraging appreciation and knowledge of visual art, sponsoring community activities and assisting emerging and professional artists with their careers.

We are offering art grants to members. The intent of the art grant program is to subsidize projects that support members in advancing their careers by teaching and providing art events and experiences for members and/or the local community. Mini-grants are intended to increase art opportunities that further LAA mission.

Applications are given preference that provide classes and programs, art experiences, and support for the creation of art that will be shared publicly. Collaborations with other organizations such as the Louisville Public Library, DAM and many others are welcomed. The grant recipients have to provide a report at the end of the program.

About this grant:

1. Grants are awarded for programs offered **FREE or at a low cost**, such as art classes, lectures, public art and events in these areas: painting, drawing, sculpture, ceramics, printmaking, design, crafts, photography, video, filmmaking, architecture, art history and applied arts. Low cost means no more than \$15 as a registration fee.
2. The project grant requests may be up to **\$500** per applicant to pay for supplies, a location, marketing and teacher/artist fee.
3. **Collaborations** between artists and/or arts organizations are encouraged but not required. Preference is given to grants that include collaborating with local organizations such as the City library and Recreation Center, churches, art organizations. A collaborating organization needs to provide some kind of support for the project, such as marketing, location, registration, etc.
4. LAA will help by **marketing and promoting** to our members in the following ways.
 - Specific information must be submitted 30 days in advance to the LAA Newsletter Editor. Example: For March newsletter submit info early February.
 - It can be announced at meetings.
 - Grantee can place posters and sign-ups at monthly member meetings.

- It will be posted on the LAA website.

5. No additional in kind services from LAA are to be assumed.

6. Check the LAA website for any changes in this grant application, dates or requirements.

Eligibility Requirements

Grantees must be LAA members.

More Guidelines

1. Desirable programs related to arts education and art promotion will be considered.
2. Programs that provide arts opportunities for others within Louisville, Lafayette and Boulder County will be considered.
3. A short post-event Art Grant Evaluation must be completed and submitted to the Louisville Art Association within 60-days of the event/program to be eligible for future program funding consideration.
4. If your program is income-generating for the collaborating organization it is not eligible.
5. Some applicants may choose to volunteer their instruction time, and only ask for funds to cover some expenses.

Grant Schedule

May 11, 2017	Art Grant Program applications available
June 16, 2017	Deadline for Applications. Delivered or postmarked by this date.
June 16, 2017 - August 10th, 2017	Grant Review Period
August 10, 2017	Winners Announced and checks presented at member meeting.
August 10 through April 30, 2018	Programs delivered. Your program must be delivered by April 30, 2018.

	Art Grant Evaluation forms are due from all awardees no later than 60 days after the program/event . These must be received before applying for a 2018 LAA Art Mini-Grant
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The next application cycle will start in Spring 2018.

Final Report:

Final Report including awardees actual expenses is due before 60 days after the end of the program. It includes number of attendees. How funds were used, an evaluation form from each attendee or parent and actual expenses. If this is not possible please explain in your application. A short one paragraph grantee success narrative.

Application

LOUISVILLE ART ASSOCIATION

2017 LAA ART MINI-GRANT APPLICATION

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Grantee

Please tell us about yourself and any collaborative partners you may be working with on this program/event:

Name of MEMBER OR MEMBERS applying for the art mini-grant:

1. Primary applicant Member name:
2. Email:
3. Phone:
4. Address:
5. Additional member applicants. Please include name, email, phone, and address for each member partner.
6. LAA Board Member advisors if any:

Organizational Partners* (optional):

1. NAME OF COLLABORATING Organization:
2. Primary Contact:
3. If non-profit: Tax Exempt Number 501C(3) if available:
4. Primary source of their current funding:
5. Address:
6. Email Address of Primary Contact:
7. Phone Number(s): Home: Mobile:
8. Website (if applicable):

Your Program/Event Title

LAA Louisville Art Association 2017 Art Mini-Grants
P.O. Box 852, Louisville, CO 80027, info@louisvilleart.org, 303-317-4558

1. Title:
2. Program Discipline: (Please underline and Bold applicable disciplines)
 painting, drawing, sculpture, mixed media ceramics, printmaking, design, crafts, photography, video, filmmaking, architecture, art history, applied arts, artist career development.
 other or comment:
3. Proposed Dates for Program/Event:
4. Proposed event location:

Overview of Project

1. Please give short one line description of your project, or include your program blurb, which would be used for marketing. The “blurb” is the short description, which might be used on your poster or catalog listing.
2. Project goal(s):
3. Target audience impacted by this project:
4. Estimated number of students, attendees or individuals to be impacted: (A range is acceptable.)
5. Please describe your proposed project in as much detail as you want, outlining the scope and means of executing the project.
6. What are your organizational partners contributing to this project?
7. Please describe prior experience in executing similar programs. Prior experience is not mandatory.
8. How does this program contribute to the mission of LAA?

10. Include your marketing blurb with title, description, date, location, and fee. (optional)
 You may not have all of this information yet so this can be provided in the followup report.

Project Budget

Please provide an itemized budget for marketing, site, teacher/artist pay and supplies in the table below:

Category	Explanation of Expense and who will cover it.	Amount From other source.	Amount from LAA Art Mini-Grant
Additional Marketing			
Site Fee			
Teacher/Artist Pay			
Supplies			
Other			
Totals:			

1. What financial support do you expect from your partners and collaborators?
2. What in-kind* support will you contribute?
3. What in-kind support do you expect from your partners.

Note: * in-kind includes everything non-financial.

4. What will the charge be to participants? Programs should be free or low-cost -- \$15.

Other Information:

1. How will you measure the success of your project/event/class?
2. How will you and your partner organization market your program/event? Include what marketing support you need from LAA.
3. Will you be able to provide an evaluation form for each attendee (at least 80%).

Please include here any additional information we should know in order to evaluate your funding request.

Send this application as an attachment titled with your FIRST INITIAL AND LAST NAME in the file name before MiniGrant16.doc. It needs to be received by midnight on the date due.

Signature

By signing or typing my name and date below on the Signature line, I agree that all information provided is accurate and reflects the nature of my project/event.

Signature Line:

Date:

Thank you for submitting your application for a Louisville Art Association

2016 LAA Art Mini-Grant.

Contacts:

Emilie Parker: Emilie.v.parker@gmail.com, 303-317-4558, Jennifer Strand: jenhstrand@gmail.com, Brenda Weismann: info@louisvilleart.org

Final Report

LOUISVILLE ART ASSOCIATION

2017 LAA ART MINI-GRANT Final Report

Grant Cycle: May 1, 2017 to May 1, 2018

Final Follow-up Report including awardees actual expenses is due by 60 days after the end of the program. It includes number of attendees, how funds were used, an evaluation form from each attendee, parent, and collaborators. If this is not possible please explain in your application. Include a short one-paragraph grantee success narrative.

Name:

1. Primary applicant name:
2. Email:
3. Phone:
4. Address:
5. Additional member/applicants. Please include name, email, phone, and address for each member partner.
6. LAA Board Member advisors on this grant if any:
7. NAME OF COLLABORATING Organization and primary contact:

Final Information:

1. **Your Program/Event Final Title**
2. Final Program Discipline
3. Final Dates for Program/Event:
4. Final Event Location:

5. Number of Attendees:

Expenses

1. How were funds used? Include actual costs. Receipts not required.

Category	Explanation of Expense and who covered it.	Amount From other source.	Amount from LAA Art Mini-Grant
Additional Marketing			
Site Fee			
Teacher/Artist Pay			
Supplies			
Other			
Other			
Totals:			

2. The total at the bottom of the right column should equal your grant amount.
3. Please attach an evaluation from each attendee of if feasible. Please include evaluation forms from key participants, and leaders.
4. Narrative: A short one paragraph grantee success narrative.

Kids and Adult Evaluation Form

LOUISVILLE ART ASSOCIATION

2017 LAA ART MINI-GRANT

For participants, parents and program collaborators/partners:

1. Teacher/Leader's name:
2. Dates:
3. Location:

4. Did you like this program?



5. Write a sentence or more about what you learned.
6. What did you get out of this program that might help you in the future.
7. If you like you may include a note to the instructor and other volunteers who made this program possible:

Thank you for completing this evaluation form.