

SPRING MEMBERS FINE ART SHOW • APRIL 4 - 7, 2019
Louisville Center for the Arts • 801 Grant Avenue • Louisville, CO



Eligibility, Expectations & Rules

Everyone must:

- Complete the registration form with signed waiver, inventory sheet and \$25 entry fee for receipt by **March 20, 2019**.
- Be an active LAA member with dues paid for 2019.
- Provide a food item for the reception.
- Volunteer for two show related activities at www.louisville.org. Choose from helping to set up the show, working at reception, help with check-in, check-out, hang the art, or help with organizing the event.

Guidelines for artwork:

- No saw tooth hangers, frameless glass or inadequate hangers. Pieces without hangers will not be hung. All artwork must be for sale and may not be a reproduction of copyrighted artwork.
- Bin artwork can be matted but framed art will not be allowed in freestanding bins. **Bin artwork limited to ten pieces at a time.** (A piece is defined as a single priced unit – one matted picture, one card or one box of cards is a “piece”.) **Bin artwork can be replenished as needed. (Please no crafts, glass pieces, jewelry, etc. as bin work.)**
- **LAA will provide all bins. Please do not bring bins.**
- To assist in tracking sales, **submit an inventory list** with show pieces listed first and bin artwork after. If you replenish bin work record additions on your original list at sales table or bring a supplementary list to salesperson. The inventory sheet is available on the website.
- Label all your artwork according to the standards on the registration form.



Items Accepted – FINE ART

2D: Acrylic, Drawing, Lithograph, Mixed Media, Oil, Pastel, Photo, Watercolor, Monoprint/Lithograph
3D: Glass, Pottery, Sculpture, Fiber Art

CONTACTS

Please send Call for Entry to be RECEIVED by March 20, 2019.
Mail to: Patti Harrison, PO Box 1371, Arvada, CO 80001.
If you have any questions: Contact Patti at mspharrison@yahoo.com.

Schedule

March 20 – Registration, fees and inventory sheet received.

April 3 – Check in art 2-4pm.

April 6 – Saturday 5-8pm
Meet the Artist Reception & Awards
Art, Food, Wine and Fun!

April 7 – Pick up Art works 4-5pm.
(NO early pickups)

April 4-7 - Show open to the public
(There will be programs for schools and seniors).

Checklist

LAA dues paid for 2019.

Signed up to volunteer (see link on registration form).

March 20 Registration, signed waiver, inventory sheet and \$25 entry fee received.

Invite your friends to the show using Facebook, email, flyers, etc.

April 3: 2-4pm check-in art show entries and cards/bin work.

April 6: Food item to reception by 4:30pm.

April 7: 4-5pm pick-up art.

Visit the LAA website and newsletter for more details.

Spring Members Show & Sale April 3 – 7, 2019

Submit this form with a **\$25.00** check payable to LAA and your inventory sheet
 Please write **“Spring Members Show”** on your check
 Mail to Patti Harrison, PO Box 1371, Arvada, CO 80001
Must be received by March 20, 2019

REGISTRATION FORM

PLEASE PRINT LEGIBLY!

Name:		Phone:	
Email:		Cell:	

ENTRY INFORMATION

Submission for the Show -- Also list works on the inventory sheet and submit with entry form.

- two pieces, longest framed dimension 24" or less OR
- one piece, longest framed dimension 40" or less OR
- two, 3D pieces (sculpture, pottery, fiber art)
- Bin Artwork** - Maximum of 10 pieces of bin art. A "piece" is defined as a matted picture, a single card, a package of cards, etc. (Bins can be replenished as it sells during the show).

Pieces ready to hang and labeled on the back with:

Artist Name
 Title
 Entry# (1 or 2)
 Framed Size if 2D
 Price

Bin Artwork labeled with:

Artist Name or Code
 Title
 Price

ENTRIES FOR THE FINE ART SHOW PLEASE PRINT LEGIBLY!

Please use **ONLY** the following categories to specify a medium for each art piece.

•Acrylic •Drawing •Lithograph/Monoprint •Mixed Media •Oil •Pastel •Photo •Watercolor •3D including Pottery, Sculpture, Glass, Fiber Art

Artist Name	Entry#	Title	Medium	Size	Price

NOTE: ONLY PIECES LISTED ON THIS FORM WILL BE ACCEPTED. PRICES CANNOT BE CHANGED AFTER SUBMISSION OR DURING THE SHOW. *If you plan to bring bin artwork, be sure the box above is checked.*

PARTICIPANT'S WAIVER

Participant's Waiver: *Submission of work automatically waives any claim for damage or loss against the Louisville Art Association and the City of Louisville, including officers, members and employees. A 20% commission will be collected by the LAA on all sales. LAA may take pictures to use in publications and promotions. LAA will collect and remit sales taxes. I have read, understood and will follow these regulations.*

Signed _____ Date : _____

VOLUNTEER ACTIVITY

Please go online to volunteer for The Spring Members Show – 3 easy steps:

1. Go to: www.louisvilleart.org and click Volunteer Button.
2. Review the Sign-ups listed and choose two jobs.
3. Sign up! It's Easy - you will NOT need to register an account or keep a password on Signup.com

Note: Signup does not share your email address with anyone. If you prefer not to use your email address, or need help signing up, please contact Malene Mortensen at 303-906-1233 or itchy_feet_40@hotmail.com to be signed up manually.

INVENTORY SHEET FOR LAA SPRING MEMBERS SHOW - April 3-7, 2019

Artist Name: _____

Street Address: _____ City & Zip _____

Email: _____

Home Phone: _____ Cell _____

Artist ID (3 initials or name): _____

**PLEASE LIST 1 OR 2 HANGING/3D WORKS FIRST, THEN BIN WORK
(MAXIMUM OF 10 PIECES AT A TIME. AS BIN PIECES SELL, THEY CAN BE REPLENISHED.)
Works should be delivered April 3, 2-4pm to the Louisville Art Center**

Title & Item Description	Quantity	Price	Items Sold										Notes								