

Louisville Art Association
LAA Art Mini-Grants
Information, Application and Final Report
Grant Cycle: April 12, 2019 to April 12, 2020

LAA Mission Statement

The Louisville Art Association exists to help fulfill the universal human need to create and enjoy visual art. It provides the opportunity and encouragement for all people in our community to come together to improve their artistic skills, share their creations with others, and more fully appreciate the wonders of our visual world.

We are offering art grants to members. The intent of the art grant program is to subsidize projects that support members in advancing their careers by teaching and providing art events and experiences for members and/or the local community.

Applications are given preference that provide classes and programs, art experiences, and support. Collaborations with other organizations such as the Louisville Public Library, DAM and many others are welcomed. The grant recipients have to provide a report at the end of the program and provide member meeting updates.

About this grant:

1. Grants are awarded for programs offered **FREE or at a low cost**, such as art classes, lectures, public art and events in these areas: painting, drawing, sculpture, ceramics, printmaking, design, crafts, photography, video, filmmaking, architecture, art history and applied arts. Low cost means no more than \$15 as a registration fee.
2. The project grant requests may be up to **\$500** per applicant to pay for supplies, a location, marketing and teacher/artist fee.
3. **Collaborations** between artists and/or arts organizations are encouraged but not required. Preference is given to grants that include collaborating with local organizations such as the City library and Recreation Center, churches, art organizations. A collaborating organization needs to provide some kind of support for the project, such as marketing, location, registration, etc.
4. LAA will help by **marketing and promoting** to our members in the following ways.
 - Specific information must be submitted by the 20th of the previous month to appear in the LAA Newsletter. Example: For March newsletter submit info February 20.
 - It can be announced at meetings.

- Grantee can place posters and sign-ups at monthly member meetings.
- It can be submitted for posting on the LAA website.

5. No additional in-kind services from LAA are to be assumed.

6. Check the LAA website for any changes in this grant application, dates or requirements.

Eligibility Requirements

Grantees must be LAA members.

More Guidelines

1. Desirable programs related to arts education and art promotion will be considered.
2. Programs that provide arts opportunities for others within Louisville, Lafayette and Boulder County will be considered.
3. A short post-event Art Grant Evaluation must be completed and submitted to the Louisville Art Association. If your program is income-generating for the collaborating organization, it is not eligible.
4. Some applicants may choose to volunteer their instruction time, and only ask for funds to cover some expenses.

Grant Schedule

April 12, 2019	Art Grant Program applications available. 2018 Grant Final Reports Due April 12, 2019.
May 17, 2019	Deadline for Applications. Delivered or postmarked by this date.
May 17, 2019 - June 13	Grant Review Period
May 23, 2019	LAA Board Votes on Awards
June 13, 2019	Winners Announced and checks presented at member meeting.
June 13, 2019 through April 12, 2020	Programs delivered. April 12, 2020.

April 12, 2020	2020 Grant Final Reports Due
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The next application cycle will start in Spring 2020.

Final Report:

Final Report including awardees actual expenses includes number of attendees. How funds were used, an evaluation form from each attendee or parent and actual expenses. If this is not possible please explain in your application. A short one paragraph grantee success narrative.

Application

LOUISVILLE ART ASSOCIATION

2019 LAA ART MINI-GRANT APPLICATION

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Grantee

Please tell us about yourself and any collaborative partners you may be working with on this program/event:

Name of MEMBER OR MEMBERS applying for the art mini-grant:

1. Primary applicant Member name:
2. Email:
3. Phone:
4. Address:
5. Additional member applicants. Please include name, email, phone, and address for each member partner.
6. LAA Board Member advisors if any:

Organizational Partners* (optional):

1. NAME OF COLLABORATING Organization:
2. Primary Contact:
3. If non-profit: Tax Exempt Number 501C(3) if available:
4. Primary source of their current funding:
5. Address:
6. Email Address of Primary Contact:
7. Phone Number(s): Home: Mobile:
8. Website (if applicable):

Your Program/Event Title

LAA Louisville Art Association 2019 Art Mini-Grants
P.O. Box 852, Louisville, CO 80027, info@louisvilleart.org, 720-232-7021

1. Title:
2. Program Discipline: (Please underline and Bold applicable disciplines)
painting, drawing, sculpture, mixed media ceramics, printmaking, design, crafts, photography, video, filmmaking, architecture, art history, applied arts, artist career development.
other or comment:
3. Proposed Dates for Program/Event:
4. Proposed event location:

Overview of Project

1. Please give short one line description of your project, or include your program blurb, which would be used for marketing. The “blurb” is the short description, which might be used on your poster or catalog listing.
2. Project goal(s):
3. Target audience impacted by this project:
4. Estimated number of students, attendees or individuals to be impacted: (A range is acceptable.)
5. Please describe your proposed project in as much detail as you want, outlining the scope and means of executing the project.
6. What are your organizational partners contributing to this project?
7. Please describe prior experience in executing similar programs. Prior experience is not mandatory.
8. How does this program contribute to the mission of LAA?

10. Include your marketing blurb with title, description, date, location, and fee. (optional)
 You may not have all of this information yet, so this can be provided in the follow up report.

Project Budget

Please provide an itemized budget for marketing, site, teacher/artist pay and supplies in the table below:

Category	Explanation of Expense and who will cover it.	Amount From other source.	Amount from LAA Art Mini-Grant
Additional Marketing			
Site Fee			
Teacher/Artist Pay			
Supplies			
Other			
Totals:			

1. What financial support do you expect from your partners and collaborators?
2. What in-kind* support will you contribute?
3. What in-kind support do you expect from your partners.

Note: * in-kind includes everything non-financial.

4. What will the charge be to participants? Programs should be free or low-cost -- \$15.

Other Information:

1. How will you measure the success of your project/event/class?
2. How will you and your partner organization market your program/event? Include what marketing support you need from LAA.
3. Will you be able to provide an evaluation form for each attendee (at least 80%)?

Please include here any additional information we should know in order to evaluate your funding request.

Send this application as an attachment titled with your FIRST INITIAL AND LAST NAME in the file name before MiniGrant19.doc. It needs to be received by midnight on the date due.

Send completed Application to Maureen Riesco, maureen.riesco@gmail.com.

Signature

By signing or typing my name and date below on the Signature line, I agree that all information provided is accurate and reflects the nature of my project/event.

Signature Line:

Date:

Thank you for submitting your application for a Louisville Art Association

2019 LAA Art Mini-Grant.

Contacts:

Maureen Riesco, maureen.riesco@gmail.com, 720-232-7021, info@louisvilleart.org

Final Report

LOUISVILLE ART ASSOCIATION

2019 LAA ART MINI-GRANT Final Report

Grant Cycle: April 12, 2019 to April 12, 2020

Final Follow-up Report including awardees actual expenses is due by April 12, 2020. It includes number of attendees, how funds were used, an evaluation form from each attendee, parent, and collaborators. If this is not possible please explain in your application. Include a short one-paragraph grantee success narrative.

Name:

1. Primary applicant name:
2. Email:
3. Phone:
4. Address:
5. Additional member/applicants. Please include name, email, phone, and address for each member partner.
6. LAA Board Member advisors on this grant if any:
7. NAME OF COLLABORATING Organization and primary contact:

Final Information:

1. **Your Program/Event Final Title**
2. Final Program Discipline
3. Final Dates for Program/Event:
4. Final Event Location:

5. Number of Attendees:

Expenses

1. How were funds used? Include actual costs. Receipts not required.

Category	Explanation of Expense and who covered it.	Amount From other source.	Amount from LAA Art Mini-Grant
Additional Marketing			
Site Fee			
Teacher/Artist Pay			
Supplies			
Other			
Other			
Totals:			

2. The total at the bottom of the right column should equal your grant amount.
3. Please attach an evaluation from each attendee if feasible. Please include evaluation forms from key participants, and leaders.
4. Narrative: A short one paragraph grantee success narrative.

Send completed final report to Maureen Riesco, maureen.riesco@gmail.com.

Kids and Adult Evaluation Form

LOUISVILLE ART ASSOCIATION

2019 LAA ART MINI-GRANT

For participants, parents and program collaborators/partners:

1. Teacher/Leader's name:
2. Dates:
3. Location:

4. Did you like this program?



5. Write a sentence or more about what you learned.
6. What did you get out of this program that might help you in the future.
7. If you like you may include a note to the instructor and other volunteers who made this program possible:

Thank you for completing this evaluation form.